

CONTACT DETAILS

07714589720

oliviaeleanorchaplin@gmail.com

SKILLS

- Full clean drivers licence
- Luton driving experience
- Own car
- Basic tool kit
- Office/admin experience
- On-set experience
- Knowledge of prop houses
- Knowledge of checking off props
- Knowledge of re-setting locations
- Knowledge of script breakdowns

EDUCATION/TRAINING

- Art Department, Art & Props Assistant Course (Completed June 2026) All Spring Media
- Bath Spa University, 2:1 Honours Bachelor of Science, Sociology
- A-Levels in Law, English Literature & Language and Sociology

REFERENCES

- 'Kennedys' Nick Renner, Location Manager
- 'The Agency' Harry Le Page, Location Manager
- 'Godzilla X Kong' Matt Risebrow, Location Manager
- 'Citadel' Sam Pickering, Location Manager
- Alex Marden, Set Decorator (*Baby Art Department*)
- Joe Withers, Art Director (*Art & Props Assistant Course*)



LinkedIn References

I consent for my CV to be held on file and distributed for employment purposes.

OLIVIA CHAPLIN

Dressing Props Trainee

PROFILE/ PERSONAL DETAILS

I have spent the last two years working in Locations across HETV and film but have always found myself drawn to the work happening around the dressing. Watching a space transform with props has been one of the most exciting parts of every production for me, and whenever possible I've jumped in to help.

My experience preparing locations and being on set has given me a strong understanding of what goes into creating a believable on-screen world. I am now looking to build on these skills and progress into the Props Department. Fully flexible to travel for work.

EXPERIENCE: FILM & HETV

2026: KENNEDY'S
NETFLIX
LOCATION ASSISTANT
SHOT IN THE UK, BASED AT SHEPPERTON
BAND 4

2025: THE AGENCY
PARAMOUNT
LOCATION ASSISTANT
SHOT IN THE UK, BASED AT SHINFIELD STUDIOS
BAND 4

2025: GODZILLA X KONG: THE NEW EMPIRE
WARNER BROS
LOCATION ASSISTANT
SHOT IN THE UK & ABROAD
MAJOR MOTION PICTURE

EXPERIENCE: OTHER (5 YEARS IN SALES & EVENTS, LONDON)

EVENT MANAGER AT BATEAUX LONDON (2023 - 2024)

- Event production and execution
- Budget management and cost control
- Client relationship management
- Risk assessment and mitigation

SALES MANAGER AT BATEAUX LONDON (2023 - 2024)

- Negotiation and closing skills
- Key account management & interpersonal skills
- Public speaking and networking

EVENT PLANNER & SALES EXECUTIVE AT BATEAUX LONDON (2019 – 2023)