




# Monica Calanche Silva

Art Department

 monica.silva@live.co.uk  07833911218  Full Clean UK Driving licence  London | Watford Based

---

## Profile

Aspiring Art Department Trainee in the Film and HETV with a Bachelors in Interior Architecture and Design, Skilled in Vectorworks, SketchUp, and Adobe Creative Suite. Excited to put my material and product knowledge acquired during my time at Screwfix to use in the film and TV industry.

## Skills

**Microsoft office • Photoshop • Illustrator • InDesign • Vectorworks • AutoCAD • SketchUp • Google suite • Model Making • Basic Construction • Surveying • Research • Screenskills Passport**

## Experience

### Look back

Art department Assistant | Oct 2024

- Assisted, prepared and planned 3 different sets for a music video
- Worked against a tight deadline to provide relevant props
- Sourced and created staple pieces for the music video
- Was on set and standby to ensure the sets matched the Storyboards created
- Delegated tasks for others to undergo whilst managing the vision

### Seaview

Art Trainee | Apr 2021 – May 2021

- Assisted with prop procurement, placement, and standby Set dressing
- Honed attention to key details to maintain scene continuity.
- Collaborated with camera and lighting crews to ensure optimal set arrangement.
- Worked closely with the director to align set design with their creative vision.

### Retail Supervisor

Screwfix | 2021 – 2024

- Built up product knowledge of Plumbing , Electrical and construction materials
- Led a small team in a fast-paced environment, consistently achieving set targets.
- Trained new starters to ensure they quickly adapted to workflows and company standards.
- Enhanced customer satisfaction by streamlining store processes through effective team management.

## Education/Training

### Arts and Props Assistant skills bootcamp

Led by Alex Marden and Joe Withers | Jan 2025

### Coventry University

Interior Architecture and Design | 2019 – 2023

References available upon request

I consent to the processing and sharing of this CV and personal information within this document for Recruitment purposes, this is in compliance with the General Data Protection Regulation (GDPR).